

Minutes

Point Roberts Public Hospital District

January 3, 2018

Call to Order:

The meeting was called to order at 7:00 p.m. by Dick Williams, Commissioner

Attending:

Commissioners: Dick Williams, Robin Nault, Kandace Harper
Superintendent: Elaine Komusi
Financial Auditor: Jackie Gibilterra
Recording Secretary: Reneé Coe
Absent:

Introduction of Guests:

Shannon Tomsen (refused to sign guest register), Virginia Lester, Christopher Carleton, Barbara Wayland, Pat Grubb (APB)

Approval of Prior Minutes:

Approval of minutes from previous PR PHD Regular Meeting (Dec. 14, 2017)

Motion: To approve all minutes as presented. Motion carried.

Business:

Financial Report

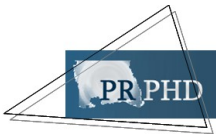
Jackie Gibilterra presented the financial report. Current month payables \$18,908.74. Payroll is \$2,446. Note the following items:

- Whatcom County Auditor for Election Cost - \$702.19
- Association of Public Hospital Districts annual fee - \$1,000
- Foster Pepper PLLC for legal fees - \$1,230
- Whatcom County Admin Services for quarterly payroll fees - \$190
- Renee Coe – Reimburse for rug replacement \$21.73

Bills presented for approval as follows:

Bills paid after the Dec. 14th meeting:

01/1/18 – UCNW – Contract - \$14,666.67
01/01/18 – Jackie Gibilterra – Professional Services - \$329
12/27/17 – Whatcom County AS Finance - \$190
12/28/17 – Bellingham Business Machine – Office Expense - \$26.75
12/22/17 – Point Roberts Press – Advertising - \$50
01/1/18 – Whidbey Telephone – Telephone - \$33.60
01/1/18 – Whatcom County Fire District – Utility - \$283.95
12/18/17 – Whatcom County Auditor – Elections - \$702.19
12/12/17 – Assoc. of Public Hospitals - \$1,000
12/29/17 – Foster Pepper PLLC - \$1,230
12/14/17 – Elaine Komusi – Reimburse - \$374.85
12/10/17 – Renee Coe – Reimburse - \$21.73



Payroll as follows:

Renee Coe – Secretary - \$588.80
Heather Dixon – Cleaner - \$448
Elaine Komusi – Superintendent - \$1,067.20
Kandace Harper – Commissioner - \$114
Robin Nault – Commissioner - \$114
Dick Williams – Commissioner - \$114

Motion: To approve warrants and payroll for prior months' expenditures as presented. Motion carried.

Superintendent
Report:

Update on Community Survey (Closed 12/31/17 and next steps)

The Superintendent gave a data update on the community survey from the close on December 31, 2017 as follows:

- 142 responses received
- 118 full time residents

Elaine explained that the questions on the survey were open-ended and she will categorize the responses to have an excel or pdf report available for the next meeting. The group decided to extend the survey until the end of February and include another posting on Point-Interface for additional data. The HD can initiate another survey within the year if needed.

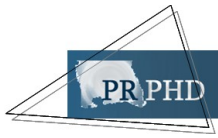
Confirmation of Monthly Schedule for 2018

The Superintendent asked if the Commissioners and staff are in favor or continuing with the current meeting schedule of the first Wednesday of the month (except quarterly when we meet the second Thursday). All agreed to the current schedule as discussed.

Introduction of Fire District Project – Chief Christopher Carleton

The Chief presented a plan that he would like to initiate along with Fire District Commissioner and ARNP Virginia Lester called CARE which is a mobile paramedic integrated community-based health care program passed by the state of WA. Dr. Wayne and Dr. McBain of Bellingham have elected to oversee the program for the Fire District as medical physicians.

The Fire Chief made a number of points in the hour-long presentation. Highlights of the presentation are as follows:



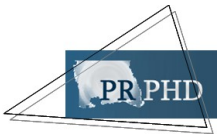
- Aim of the program is to provide additional options for patients regarding their health care, medications and when necessary, drive them to their PCP's in Bellingham or Canada or Clinic
- Guidelines will be discussed with Dr. McBain and Dr. Wayne (MPD for county EMS)
- Goal is to reach out to people without health care
- Dressing changes, catheters, EKG's on a weekly basis, ear checks provided
- Not charging for the service and would be part of the fire department
- Virginia is licensed as an ARNP and approved by Dr. Wayne
- Virginia can do more with patients including write prescriptions
- Virginia can oversee medications at patient homes
- The Chief plans to approach the Circle of Care to get them involved
- Liaise with St. Joseph Hospital for follow-up care with discharged patients
- Can transport patients to the ER or doctors' office
- Cost is written off when transported in private vehicle
- Help with social and medical problems that can't be resolved locally
- Provide a list of 20 social programs offered by NW Regional Council
- Try to get NW Regional Council involved with Point Roberts' needs
- Does not want to be adversarial with the Clinic and in fact hopes to urge more patients to use the Clinic
- Chief Carleton will meet with other community groups to discuss proposal
- Cardiologist proposal didn't gain any traction from discussion with Clinic provider 2 years ago
- Cardiologist was ready to start but Unity Care put up a road block
- Cardiologist can not use the fire hall but needs access to Clinic space
- Elaine will follow-up as to the alleged "road block" on the cardiologist using the Clinic
- Group will keep statistical data for review

Other:

None

Next Steps

- Elaine to extend the survey until the end of February and to include another posting on Point-Interface
- Elaine to discuss proposal with Clinic provider
- Elaine will inquire about cardiologist practicing at the Clinic



Regular Meeting: Wednesday February 7, 2018

Next Meeting:

Adjourned:

Meeting was adjourned at 8:22 p.m.

Signatures:

Respectfully submitted by: Reneé Coe

Dick Williams

Robin Nault

Kandace Harper

Reneé Coe