

Minutes

Point Roberts Public Hospital District

February 7, 2018

Call to Order:

The meeting was called to order at 7:01 p.m. by Dick Williams, Commissioner

Attending:

Commissioners: Dick Williams, Robin Nault, Kandace Harper
Superintendent: Absent
Financial Auditor: Jackie Gibilterra
Recording Secretary: Reneé Coe
Absent: Elaine Komusi

Introduction of Guests:

Vic Riley

Approval of Prior Minutes:

Approval of minutes from previous PR PHD Regular Meeting (Jan. 3, 2018)

Motion: To approve all minutes as presented. Motion carried.

Business:

Financial Report

Jackie Gibilterra presented the financial report. Current month payables \$18,089.00. Payroll is \$2,088. (Changed after the meeting to \$2,118 due to errors on sheet)

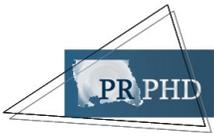
Note the following items:

- Bellingham WP LLC – Final bill - \$650
- Foster Pepper PLLC for legal fees - \$1,426
- Point Roberts Mini Storage – 1 year rental - \$550
- Point Roberts Press – Web Button and Survey Ad - \$100
- Renee Coe – Reim. for Jan/Feb storage rental and lock - \$101.31

Bills presented for approval as follows:

Bills paid after the Dec. 14th meeting:

02/01/18 – UCNW – Contract - \$14,666.67
01/31/18 – Jackie Gibilterra – Professional Services - \$196
01/29/18 – Bellingham Business Machine – Office Expense - \$28.75
01/18/18 – Point Roberts Press – Advertising - \$50
01/26/18 – Point Roberts Press – Advertising - \$100
02/01/18 – Whidbey Telephone – Telephone - \$43.07
02/04/18 – Whatcom County Fire District – Utility - \$277.20
01/24/18 – Bellingham WP LLC – Web Development - \$650
01/09/18 – Foster Pepper PLLC – Prof. Services - \$1,426
03/01/18 – Point Roberts Mini Storage – Storage - \$550
02/01/18 – Renee Coe – Reim. storage and lock - \$101.31



Payroll as follows:

Renee Coe – Secretary - \$512
Heather Dixon – Cleaner - \$336
Elaine Komusi – Superintendent - \$928
Kandace Harper – Commissioner - \$114
Robin Nault – Commissioner - \$114
Dick Williams – Commissioner - \$114

Motion: To approve warrants and payroll for prior months' expenditures as presented. Motion carried.

Update on Community Survey (Closed 02/28/18 and next steps)

The Superintendent was absent from the meeting. Commissioner Chair Williams led the meeting in her absence.

Guest Comment: Vic Riley said he liked the new HD website and found it to be more useful than the old site.

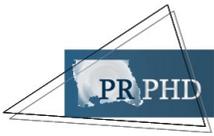
The group had a lengthy discussion regarding the survey summary responses received from November 16 through January 20, 2018.

Discussion began with comments about the difficulties with Canadians who own property on the Point and who may not know about getting additional health insurance from BC to protect them while they are in the United States; and that they may be unaware of the fire departments transport of patients to Bellingham and not Delta Hospital in an emergency. Suggestion made that the fire chief should advertise this information on Point-Interface and again in the APB before summer.

Highlights of the survey summary include the following:

- Not a lot of surprises in reading the summary
- Clinic change was challenging for a lot of people, especially older patients
- Negative comments about previous employee
- Opportunity for the community to speak out
- Some people struggled with the survey link
- Some respondents were speaking on behalf of other people
- Lots of great comments and suggestions
- Concerns about the cost
- Lack of understanding about the cost
- Suggested additional days and week-end and evening hours

Superintendent
Report:



It was agreed that the commissioners thoroughly review the document and highlight the comments in which they believe the HD could initiate improvements and discuss at the next meeting.

Commissioner Williams will email Elaine and ask if Shanon Hardie can provide additional statistical data regarding patient numbers including the previous providers tenure at the clinic. Commissioner Williams also discussed wanting a flyer or brochure regarding services offered at the clinic.

Commissioner Nault will email Elaine about amending clinic hours with Shanon Hardie, COO of Unity Care. Commissioner Nault briefly discussed the Circle of Care brochure provided at their annual meeting.

The group agreed to provide the public with the results of the survey once completed and post it on the HD website, the APB and on P-I.

Guest Vic Riley brought up the grant application process with Unity Care. It was his understanding that Unity Care uses statistical data from the Point Roberts Clinic to receive grant money but that the Clinic does not have a direct benefit of the grant dollars received. Commissioner Nault disagreed and said that the data from Point Roberts does not help with Unity's grant applications. Vic also asked if the HD can access grant funds directly. He stated that the superintendent's role is similar to that of the fire chief's role who actively writes and secures grants for the fire department. The group will ask the question about writing grants for the HD at the next meeting.

Confirmation of March Meeting Date with Shanon Hardie

Next meeting with Shanon Hardie, COO of Unity confirmed for March 1st.

Next Meeting:

Regular Meeting: Thursday March 1, 2018

Adjournment:

Meeting was adjourned at 7:55 p.m.

Signatures:

Respectfully submitted by: Reneé Coe

Dick Williams

Robin Nault

Kandace Harper

Reneé Coe