



## Minutes

Point Roberts Public Hospital District

February 6, 2019

### **Call to Order:**

The meeting was called to order at 7:00 p.m. by Dick Williams, Commissioner

### **Attending:**

Commissioners: Dick Williams, Kandace Harper, Stephen Falk  
Superintendent: Barb Wayland  
Financial Auditor: Jackie Gibilterra  
Recording Secretary: Farrah Carsten  
Absent:

### **Introduction of Guests:**

Virginia Lester, Pat Grubb APB

### **Approval of Prior Minutes:**

Approval of minutes from previous PR PHD Special Meeting (Jan.16, 2019)

Motion: To approve all minutes as presented. Motion carried.

### **Business:**

#### ***Financial Report***

Jackie Gibilterra presented the financial report. Current month payables \$17,396.36. Payroll is \$2,212.00. 3 Items to note: Whatcom County Admin. 4<sup>th</sup> Quarter for \$180, Point Roberts Mini Storage for \$600.00 (1 year storage) and Point Roberts Press "Help Wanted" Ad for \$48.00.

#### **Bills presented for approval as follows:**

Bills paid after the January 16th meeting:

02/01/19 – SuperTrack Urgent Care PLLC - \$16,000  
01/31/18 – Jackie Gibilterra – Professional Services - \$189  
01/29/19 – Bellingham Business Machine - \$1.66  
01/25/19 – Point Roberts Press – Advertising - \$98  
02/04/19 – Point Roberts Mini Storage - \$600  
02/01/19 – Whidbey Telecom – Telephone - \$38.89  
02/01/19 – Whatcom County Fire District 5 – Utility - \$288.81  
01/04/19 – Whatcom County Admin Serv. - \$180

#### **Payroll as follows:**

Heather Dixon – Cleaner - \$448  
Barb Wayland - Superintendent - \$1,080  
Kandace Harper – Commissioner - \$228  
Dick Williams – Commissioner - \$228  
Stephen Falk - Commissioner - \$228



Motion: To approve warrants and payroll for prior months' expenditures as presented. Motion carried.

**Contract Update**

Barbara provided an update on clinic activity. SuperTrack currently sees about 8 patients a day and the feedback has been positive.

There is an ongoing issue with getting patient records transferred from Unity Care to SuperTrack as well as getting medications stocked. As of January 1, 2019, Kaiser PPO patients have coverage while Kaiser HMO patients do not. Kaiser HMO credentialing is still underway.

There is no estimate on having medications & immunizations (Flu, Tetanus, Pneumonia vacc., MMR) stocked at the clinic. The Fire Department has medication but they are under a different set of rules. That may be a question to ask Unity Care as to how they received medications through the border.

***Next steps***

- Patient Records Release to be resolved with Unity Care
- Barb to talk to Rick about transporting medications and immunizations here

Superintendent Report:

Other:

Insurance Renewal invoices should be in soon, Jackie will ensure these are paid.

Next Meeting:

Regular Meeting: Wednesday March 13, 2019

Adjournment:

Meeting was adjourned at 8:06 p.m.

Signatures:

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Dick Williams

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Stephen Falk

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Kandace Harper

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Farrah Carsten