

Minutes

Point Roberts Public Hospital District

May 1, 2019

Call to Order:

The meeting was called to order at 7:00 p.m. by Dick Williams, Commissioner

Attending:

Commissioners: Dick Williams, Kandace Harper
Superintendent: Barb Wayland
Financial Advisor: Paulette Ladner
Recording Secretary: Farrah Carsten
Absent: Stephen Falk, Jackie Gibilterra, Deborah Shields

Introduction of Guests:

Virginia Lester, Pat Grubb APB, Dr. Sean Bozorgzadeh

Approval of Prior Minutes:

Approval of minutes from previous PR PHD Regular Meeting (April 10, 2019)

Motion: To approve minutes as presented. Motion carried.

Financial Report:

Financial Report:

Paulette Ladner presented the financial report. Current month payables \$17,614.59. Payroll is \$2,332.00

There are 2 items to note: Reimbursement to Deborah Shields for Dragon Medical One software = \$624.00 and payment to John Shields for lock & key work at the clinic = \$85.72

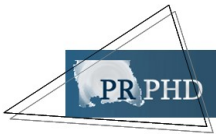
Bills presented for approval as follows:

Bills paid after the April 10th meeting:

05/05/19 – SuperTrack Urgent Care PLLC - \$16,000
04/30/19 – Jackie Gibilterra – Professional Services - \$357
04/29/19 – Point Roberts Bookkeeping - \$224
04/26/19 – Point Roberts Press – Advertising - \$50
04/29/19 – Bellingham Business Machine - \$42.65
05/01/19 – Whidbey Telecom – Telephone - \$46.72
04/30/19 – Whatcom County Fire District 5 – Utility - \$184.50
01/26/19 – John Shields – Reimbursement - \$85.72
04/18/19 – Deborah Shields – Reimbursement - \$624

Payroll as follows:

Heather Dixon – Cleaner - \$448
Barb Wayland - Superintendent - \$1,242
Farrah Carsten – Recording Secretary - \$414
Kandace Harper – Commissioner - \$114
Dick Williams – Commissioner - \$114



Superintendent Report:

Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

Clinic Update: The Clinic is on the list for high speed internet.

Election Filing Dates: Any commissioner to run for May 13-17 can turn in ahead of time but it's not officially filed until Monday May 20th.

EMR Transfer: 538 record files are located at Unity Care. Dr Sean to get these files onto a password protected flash drive. Files will be in a .pdf format which is still searchable. Wanted EMR to EMR file transfer but it's still being worked on. GE Centricity is the company that can provide this.

Insurance Providers: 2 Insurance Providers are still pending review. The final word from Kaiser HMO is it will not offer services in this part of the state. Patients are not able to get out of the contract. The State Insurance Commission may be able to help investigate if this is a fair practice.

Website: Information for Point Roberts residents contacting the Bellingham location has been posted. Dr. Sean said they are working on their website to have a link for Point Roberts people as well.

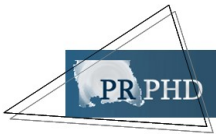
Other: Feedback has been good from the local residents per Kandace and Barb.

Provider Report:

Virginia provided the report on patient #'s January through end of April:

MONTH	PT/INR	LABS	OV	TOTAL
January	2	9	80	91
February	6	19	63	88
March	14	11	68	93
April	8	20	79	107

The current target has been to see 10 patients a day based on 12 days average/month, per Dr. Sean. The goal is to continue a steady pace and expand the services based on demands. Other days can be added via telemedicine to keep the connection between the Point Roberts Clinic and the Bellingham location. Apply for grants for the clinic nationally or at the state level. Telemedicine is a hot topic for equipment, cost of setting it up, it can raise the level of service.



The 1st quarter \$7,500 was brought in due to the credentialing of insurance providers. Kaiser has been the only one to not approve the Clinic but it may be due to the fact that they are moving away from drop in clinics throughout the State. The goal is to lower the impact on the residents of Point Roberts. This summer the plan is to have a consultant come out to Point Roberts to talk with patients about signing up for Insurance, Medicare & Medicaid. Will need to see if preparation needs to be done for a surge in patients this summer.

In the past 5 years the Clinic has only been opened 3 days per week. A reason for this was there wasn't any Urgent Care services provided. Patients have always had to have medical history, follow up history, etc. Under this new model the numbers will more than likely surge.

Dr. Sean would like to streamline the billing process, have a uniform pricing guideline for out of pocket paying patients, that way people won't feel the need to cross the border for their urgent care needs.

Quest Lab isn't contracted for all of the insurances that are accepted at the Clinic, resulting in patients receiving very high lab bills. No one has received a notice stating what lab companies are contracted.

Next steps:

- Dr. Sean to report back on contracted lab services (Quest, Labcorp, etc.)
- Past summer patient volumes to be provided to Dr. Sean
- Barb to resend link to Dick for Open Meeting Training
- Date for future meeting: July 3rd

Other:

Next Meeting:

Regular Meeting: Wednesday June 5th, 2019

Adjournment:

Meeting was adjourned at 8:00 p.m.

Signatures:

Dick Williams

Stephen Falk

Kandace Harper

Farrah Carsten