

## Minutes

Point Roberts Public Hospital District

June 5, 2019

### **Call to Order:**

The meeting was called to order at 7:00 p.m. by Dick Williams, Commissioner

### **Attending:**

Commissioners: Dick Williams, Kandace Harper, Stephen Falk  
Superintendent: Barb Wayland  
Financial Advisor: Paulette Ladner  
Recording Secretary: Farrah Carsten  
Absent: Deborah Shields

### **Introduction of Guests:**

Virginia Lester, Pat Grubb APB

### **Approval of Prior Minutes:**

Approval of minutes from previous PR PHD Regular Meeting (May 1, 2019)

Motion: To approve minutes as presented. Motion carried.

### **Financial Report:**

#### **Financial Report:**

Paulette Ladner presented the financial report. Current month payables \$16,655.97. Payroll is \$2,116.00

There is 1 item to note: Reimbursement to Deborah Shields for Dragon Medical One monthly subscription = \$99.00

#### **Bills presented for approval as follows:**

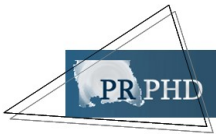
Bills paid after the May 1st meeting:

06/01/19 – SuperTrack Urgent Care PLLC - \$16,000  
05/31/19 – Jackie Gibilterra – Professional Services - \$203  
05/31/19 – Point Roberts Bookkeeping - \$100.80  
05/31/19 – Point Roberts Press – Advertising - \$50  
05/30/19 – Bellingham Business Machine - \$32.45  
06/01/19 – Whidbey Telecom – Telephone - \$46.72  
06/01/19 – Whatcom County Fire District 5 – Utility - \$124  
06/01/19 – Deborah Shields – Reimbursement - \$99

#### **Payroll as follows:**

Heather Dixon – Cleaner - \$448  
Barb Wayland - Superintendent - \$1,080  
Farrah Carsten – Recording Secretary - \$360  
Kandace Harper – Commissioner - \$114  
Dick Williams – Commissioner - \$114

**Motion:** To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**



**Superintendent Report:**

**Special Election Filing:** The County has announced a special election filing period this August due to the number of open positions for which no one has filed. The scheduled date for the county press release regarding this is too late for the August APB, but all the information is on the website. Pat Grubb is aware.

We have been made aware by the County Auditor's office that there has been confusion regarding the commissioner positions. The email addresses for the commissioners indicate that Dick is Commissioner 1, and Stephen is Commissioner 2. This has been our understanding for years. According to Nancy at the Auditor's office, the reverse is true. Stephen is Commissioner 1 and Dick is Commissioner 2. Kandace is Commissioner 3, which agrees with our previous records.

Accordingly, Stephen filed for Commissioner position #2. Dick did not file for re-election. Since Stephen filed for position 2, once the election results are declared he will not be able to continue his appointment to the unexpired term as Commissioner 1. Election regulations do not allow for any changes in the filing that has occurred.

**EMR Transfer:** The last piece of the EMR transfer is underway or already completed according to the emails between Dr. Sean and Charlie. Barb will clarify.

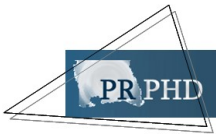
**Insurance Providers:** Kaiser denied the appeal to credential the clinic for our local patients who have Kaiser HMO. should see another HMO Doctor to put in a request for visits at SuperTrack. Some patients appealing on their own behalf by seeing a Kaiser HMO physician have been able to get Kaiser to authorize a limited number of visits to our clinic. Others have made a similar appeal. There is concern that it appears that Kaiser is dropping offices/clinics who were under Group Health outside the area where they have their own facilities. We will continue to look for solutions.

**Other:**

The update on Quest Labs is that we are covered and credentialed. The issue with those patients who were billed directly for lab work relates to a coding error. This has been corrected and those labs to be rebilled to the insurance companies.

**Provider Report:**

**Clinic Update:** Patient numbers are slowly rising. Virginia said they have received good comments about the clinic from the local residents and the staff are working well together.



**Other:**

Date for future meeting: August 7th or August 14th

**Next Meeting:**

Regular Meeting: Wednesday July 10<sup>th</sup>, 2019 @ 6 pm

**Adjournment:**

Meeting was adjourned at 8:00 p.m.

**Signatures:**

\_\_\_\_\_  
Stephen Falk

\_\_\_\_\_  
Dick Williams

\_\_\_\_\_  
Kandace Harper

\_\_\_\_\_  
Farrah Carsten