



AGENDA

October 8, 2019

▶ Call to order

▶ Review of Attendees

- ◆ Kandace Harper, Stephen Falk, Richard Dennis Commissioners
- ◆ Barbara Wayland, Superintendent
- ◆ Farrah Carsten, Recording Secretary
- ◆ Paulette Ladner, Financial Administrator
- ◆ Sean Bozorgzad, MD, Clinic Medical Director

▶ Introduction of Guests

Presentation of any comments or questions from guests (limited to 5min – this may be reduced if there are numerous people wishing to speak so that all will get an opportunity)

▶ Approval of previous PHD Meeting Minutes

▶ Topics:

I. Business

- A. Financial report – Paulette Ladner
- B. Provider's Report - Deb Shields
- C. Clinic Medical Director Update – Dr. Sean
- D. Superintendent's Report
 - a. Medical Insurance 2020 information update
 - b. Flu Shot Clinic 2019
 - c. Biohazard and sharps waste disposal
 - d. Whidbey Telecom Fiber-optics
 - e. Monthly update to community on the clinic
 - f. Telemedicine information update
- G. Disposition of the contents of storage unit - Kandace
- H. ECG machine for clinic - Barbara
- I. Changing regular monthly meetings to the 2nd Tuesday each month
- J. 2020 Budget - Barbara

II. Other topics for discussion, comment, or questions

III. Next steps to be taken

▶ Next regular meeting date: **Tuesday, November 12, 2019** pending approval

▶ Meeting Adjourned