

Minutes

Point Roberts Public Hospital District

September 4, 2019

Call to Order:

The meeting was called to order at 7:00 p.m. by Stephen Falk, Commissioner

Attending:

Commissioners: Kandace Harper, Stephen Falk
Superintendent: Barb Wayland
Financial Advisor: Paulette Ladner
Recording Secretary: Farrah Carsten
Absent: Dick Williams

Introduction of Guests:

Deborah Shields, Pat Grubb APB, John Shields, Richard Dennis, Virginia Lester

Approval of Prior Minutes:

Approval of minutes from previous PR PHD Regular Meeting (August 5, 2019)

Motion: To approve minutes as presented. Motion carried.

Financial Report:

Financial Report:

Paulette Ladner presented the financial report. Current month payables \$16,590.81. Payroll is \$2,414.00

There is 1 item to note: Reimbursement to Deborah Shields for Dragon Medical One monthly subscription = \$99.00

Bills presented for approval as follows:

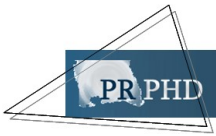
Bills paid after the August 5th meeting:

09/01/19 – SuperTrack Urgent Care PLLC - \$16,000
08/31/19 – Point Roberts Bookkeeping - \$280
08/30/19 – Point Roberts Press – Advertising - \$50
08/29/19 – Bellingham Business Machine - \$30.94
08/31/19 – Whidbey Telecom – Telephone - \$47.26
09/01/19 – Whatcom County Fire District 5 – Utility 83.61
08/16/19 – Deborah Shields – Reimbursement - \$99

Payroll as follows:

Heather Dixon – Cleaner - \$560
Barb Wayland - Superintendent - \$1,134
Farrah Carsten – Recording Secretary - \$378
Kandace Harper – Commissioner - \$114
Dick Williams – Commissioner - \$114
Stephen Falk – Commissioner - \$114

Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**



Provider's Report:

Clinic Update:

MONTH	PT/INR	LABS	OV	P.E.	TOTAL
January	2	9	80		91
February	6	19	63		88
March	14	11	68		93
April	8	20	79		107
May	7	19	74		100
June	20	14	61		95
July	20	15	94		129
August	17	14	82	6	119

**Includes 2 Wellness Exams*

**Includes 4 Wellness Exams*

**Includes 3 Fire Fighter Physicals, 1 Sports Exam, 1 Nurse Visit*

Office visits are down a little bit. There are still problems with communications in regards to SuperTrack. Shive had emailed 8/29 regarding flu shots and still has not received an answer. Immunizations are still not available.

Special Election Filing: Richard Dennis is the only one that has filed and will fill in at the end of Dick's term. Richard Dennis will officially fill Commissioner #1 and Stephen Falk will be Commissioner #2

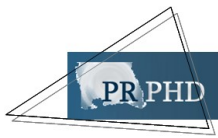
Appointment for Unexpired Term Commissioner Williams: Richard Dennis has opened a Pro Bono Legal Clinic at the Library.

- Farrah to file the Notarized Oath & Certificate of Appointment with the County

Kaiser/HMO: Letter to be drafted by Barb and sent to the Insurance Commissioner. OIC needs to know what we have been going through in Point Roberts. Kaiser took over in 2017 and no one was told in 2018 that people would not have services. It's now 2019 OIC needs to know Kaiser dropped out without notifying patients.

We'll look into getting an Insurance Broker out to Point Roberts to help residents choose a plan.

Superintendent's Report:



Bio Hazard & Sharps Waste Disposal: Still not getting answers and no one is returning calls regarding this issue. Currently the Fire Dept asks the flight crew to pick up containers. The issue is getting someone here to pick them up. Some of these original containers belong to Unity Care, part of the cost needs to be addressed with Super Track as well, going forward.

Whidbey Telecom Fiber-Optics: Delta Cable pulled out so everything is back logged. WE should have more info by next mtg from Nicole LaGrone about the mental health telemedicine which is urgently needed here in Point Roberts.

Website: Pictures are still needed for Barb's profile/bio 😊 Been given the ok to switch from WordPress to something else more user friendly for the user and the site visitors.

- Farrah to get pricing on transferring domains

Monthly Update for the Community: Barb will complete a write up for the residents of Point Roberts.

ECG Machine for the Clinic: If they don't want it, should the Pt Bob Hospital District want to buy it?

- Barb & Kandace to go to the clinic and start tagging items for inventory.

Storage Contents: Kandace will bring the contents from the storage unit to the next meeting for everyone to go through. We'll get rid of any extra file cabinets on PAWS or Goodwill.

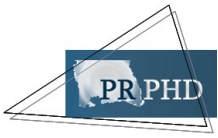
Other:

Who's on First Update: Richard Dennis = 1 / Stephen Faulk = 2 / Kandace Harper = 3

SuperTrack Contract: Need a signed copy for Deb

2020 Budget: due end of November and must be approved

Whatcom County Physical Therapy: Need to redo the contract with Finston and raise rent by \$150 per month



Next Meeting:

Regular Meeting: Tuesday October 8th, 2019 @ 7 pm

Adjournment:

Meeting was adjourned at 8:30 p.m.

Signatures:

Stephen Falk

Barb Wayland

Kandace Harper

Farrah Carsten