

Minutes

Point Roberts Public Hospital District

October 8, 2019

Call to Order:

The meeting was called to order at 7:05 p.m. by Stephen Falk, Commissioner

Attending:

Commissioners: Kandace Harper, Stephen Falk, Richard Dennis
Superintendent: Barbara Wayland
Financial Advisor: Paulette Ladner
Recording Secretary: Farrah Carsten
Absent:

Introduction of Guests:

Deborah Shields, Pat Grubb APB, Virginia Lester, Pat Harper, Barb Bradstock, Dr. Sean Bozorgzad

Barb Bradstock, Circle of Care: Barb took a tour with Carol and the elected officials. They were wondering if PR PHD had a wish list.

Dr. Sean suggested a group counselling room, x-ray room or portable x-ray equipment, brand new 12 lead EKG (\$4k-\$5k), Ultra Sound should all be on the list.

- SuperTrack & PR PHD are to draft a wish list by the next meeting for the Whatcom County Council and find the Architects rendition of plans

Grant Letter: Has a deadline of October 25th to receive a grant for \$300k over 3 years. Barb asked if the PHD & Clinic staff could write a letter of support.

- Motion: to prepare, review a letter of support for Circle of Care.

Circle of Care recently acquired a bus. Barb inquired if it would be possible to use the van for group trips to get flu shots if it's not available at the Point Robert's Clinic. Dr. Sean has ordered the shots however there is a backlog.

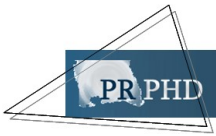
Approval of Prior Minutes:

Approval of minutes from previous PR PHD Regular Meeting (Sept. 4, 2019)
Motion: To approve minutes as presented. Motion carried.

Financial Report:

Financial Report:

Paulette Ladner presented the financial report. Current month payables \$16,969.33. Payroll is \$2,332.00
There are 2 items to note: Reimbursement to Deborah Shields for Dragon Medical One monthly subscription = \$99.00, reimbursement to Barbara Wayland for annual subscription Office 365 Business from Dell, 8/7/19-8/6/2020 = \$107.42



Bills presented for approval as follows:

Bills paid after the September 4th meeting:

- 10/01/19 – SuperTrack Urgent Care PLLC - \$16,000
- 09/30/19 – Point Roberts Bookkeeping - \$210
- 09/27/19 – Point Roberts Press – Advertising - \$50
- 09/30/19 – Bellingham Business Machine - \$41.34
- 10/01/19 – Whidbey Telecom – Telephone - \$47.32
- 09/30/19 – Whatcom County Fire District 5 – Utility - \$110.25
- 09/01/19 – Barbara Wayland – Reimbursement - \$107.42
- 09/30/19 – Deborah Shields – Reimbursement - \$99
- 10/01/19 – US Postal Service (Annual P.O. Box) - \$134
- 09/24/19 – Whatcom County Admin Serv. - \$170

Payroll as follows:

- Heather Dixon – Cleaner - \$448
- Barb Wayland - Superintendent - \$1,242
- Farrah Carsten – Recording Secretary - \$414
- Kandace Harper – Commissioner - \$114
- Stephen Falk – Commissioner - \$114

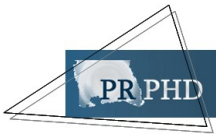
Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

Provider's Report:

MONTH	PT/INR	LABS	OV	P.E.	TOTAL
January	2	9	80		91
February	6	19	63		88
March	14	11	68		93
April	8	20	79		107
May	7	19	74		100
June	20	14	61		95
July	20	15	94		129
August	17	14	82	6	119
September	11	21	54	5	91

**Includes 2 Wellness Exams*
**Includes 4 Wellness Exams*
**Includes 3 Fire Fighter Physicals, 1 Sports Exam, 1 Nurse Visit*

Office visits slowed down in the last 5 days however physical exams are increasing. Will be sending out marketing material regarding Medicare Wellness Exams.



Clinic Medical Director Update:

Flu Shots/Immunizations: SuperTrack will be providing Flu Shots. If patients do not have insurance, they will be billed the actual cost of the shot with no extra fees, approx. \$10 to \$15 – currently there is a backlog but Alex has already placed the order.

There isn't a plan in place yet to provide immunizations and it would be better for patients to go to Blaine or Bellingham because of the short shelf life. In 2017 152 vaccinations were given, in 2018 162 vaccinations were given. Rite Aide charges \$40 per child. SuperTrack is not able to provide this for free because the clinic is not state or federally funded.

Telemedicine: Insurance companies aren't reimbursing patients if they are calling from home but if the patient comes into the clinic they will be reimbursed. A 3rd party takes the insurance information in order to bill directly. Pricing for individual pay is heavy @ \$250/hr.

Superintendent's Report:

Medical Insurance 2020: A meeting took place with an Insurance Broker yesterday. Approximately 25 people were in attendance and the meeting was very informative.

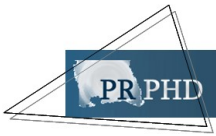
Kaiser/HMO: Keep advertising and sending mail out to residents about coverage in our area. Sean has already contacted Suzan DelBene's office.

Per Barb, a letter should be drafted by the resident to the OIC with the patient's personal issues with Kaiser, i.e. crossing 2 international borders with dates and times, also state they are being solicited with false advertising.

Bio Hazard & Sharps Waste Disposal: To date nothing has been done about this. The issue has been discussed with Dr. Sean that Unity Care's portion will be sent back & billed to them for 4 or 5 containers.

Whatcom Physical Therapy: Alan Finston sold his company to someone else and can no longer come out to Point Roberts. Eddie Scott showed up to pick up everything. 2 years ago there was a transfer of management, Eddie doesn't want to close but the company back East wants to shut it down. Eddie is trying his best to keep it open on Wednesday's, if the Company isn't willing to do this, he will become an independent contractor and negotiate a new contract. The Company has severed ties with Alan. Richard Dennis has requested to have a copy of the contract that was in place with Alan Finston.

Monthly Update for the Community: Barb will send information to Pat Grubb regarding the updates on the flu shots.



Storage Contents: Kandace has cleared out the contents of the storage locker. Farrah to get a receipt from Loren for the charges and see about getting a refund since the unit was paid for advance.

ECG Machine: There is a contingency amount in the budget and if it has not been used, we can use it for the new machine required by the clinic. It will be added to the wish list regardless. Paulette to call Jackie to confirm.

2020 Budget: To be sent to the Commissioners.

Monthly Meetings: Change regular meeting to the 2nd Tuesday of each month. Paulette has been authorized to send out the warrants via Priority Mail.
Motion: To approve regular monthly meeting dates. Motion carried.

Whidbey Fiber Optics: Delta left the area which caused residents to be hooked up right away with Whidbey. Currently we are last on the list.

Other:

Regular Meeting: Tuesday November 12th, 2019 @ 7 pm

Meeting was adjourned at 8:30 p.m.

Next Meeting:

Adjournment:

Stephen Falk

Kandace Harper

Signatures:

Richard Dennis

Farrah Carsten