

Minutes

Point Roberts Public Hospital District

November 12, 2019

Call to Order:

The meeting was called to order at 7:05 p.m. by Kandace Harper, Commissioner

Attending:

Commissioners: Kandace Harper, Richard Dennis
Superintendent: Barbara Wayland
Financial Advisor: Paulette Ladner
Recording Secretary: Farrah Carsten
Absent: Stephen Falk

Introduction of Guests:

Deborah Shields, John Shields, Pat Grubb APB, Virginia Lester, Dr. Sean Bozorgzad

Approval of Prior Minutes:

Approval of minutes from previous PR PHD Regular Meeting (Oct. 8, 2019)
Motion: To approve minutes as presented with 1 correction. **Motion carried.**

Financial Report:

Financial Report:

Paulette Ladner presented the financial report. Current month payables \$16,721.38. Payroll is \$2,300.00
There are 2 items to note: Reimbursement to Deborah Shields for Dragon Medical One monthly subscription = \$99.00, reimbursement to Barbara Wayland for office supplies = \$10.83

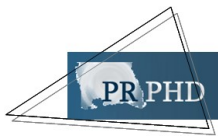
Bills presented for approval as follows:

Bills paid after the September 4th meeting:

11/11/19 – SuperTrack Urgent Care PLLC - \$16,000
10/31/19 – Point Roberts Bookkeeping - \$273
10/25/19 – Point Roberts Press – Advertising - \$50
10/31/19 – Bellingham Business Machine - \$28.74
11/01/19 – Whidbey Telecom – Telephone - \$47.32
11/01/19 – Whatcom County Fire District 5 – Utility - \$212.49
10/31/19 – Barbara Wayland – Reimbursement - \$10.83
10/30/19 – Deborah Shields – Reimbursement - \$99

Payroll as follows:

Heather Dixon – Cleaner - \$560
Barb Wayland - Superintendent - \$1,134
Farrah Carsten – Recording Secretary - \$378
Kandace Harper – Commissioner - \$114



Dick Williams – Commissioner - \$114

Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

Provider's Report:

MONTH	PT/INR	LABS	OV	TOTAL
January	2	9	80	91
February	6	19	63	88
March	14	11	68	93
April	8	20	79	107
May	7	19	74	100
June	20	14	61	95
July	20	15	94	129
August	17	14	82	119
September	11	21	54	91
October	9	22	56	87

**Includes 2 Wellness Exams*

**Includes 4 Wellness Exams*

**Includes 3 Fire Fighter Physicals, 1 Sports Exam, 1 Nurse Visit*

Includes 6 Physicals

Includes 5 Physicals

**Includes 11 Physicals*

It's been slower than summer, the numbers have gone down bit it's a seasonal pattern and it's the first year for SuperTrack.

John spent 2 hours on the spirometry machine that was owned by Point Roberts Hospital District. Paulette will provide a printer that can interface with the machine and print reports. Spirometry measures lung capacity and reserve capacity. It can also be used for physicals and takes 10-15 minutes. It's physically demanding i.e. patients that are smokers, COPD issues.

The adult flu shots came in today at 4 pm. Seniors are supposed to receive a high-dose vaccine however there is a shortage, even in B.C. The CDC has approved the adult vaccine for senior patients.

On Monday from 4-6 pm SuperTrack will have the walk-in clinic set up. The cost for the immunization is \$15.00 and it will be billed to the insurance company, however no one will be turned away if they cannot pay. A notice will be posted in PAWS.

Telemedicine: Dr. Sean is still negotiating with a group out of Spokane, WA. They aren't too excited about jumping in only because of the low population in Point Roberts.

Clinic Medical Director Update:



**Superintendent's
Report:**

Medical Insurance 2020: Bethany is working on the credentialing of Insurance Companies for 2020 however some are not announcing they will be serving our area until the new year. We need to encourage folks to write a letter to the OIC officer because Kaiser is bombarding Point Roberts residents with advertising & soliciting business even though they aren't offering services in the area. It may be beneficial for other residents here.

Bio Hazard & Sharps Waste Disposal: Will push this agenda item until the budget has been completed

Whatcom Physical Therapy: An official letter was received from the managing company back east advising of discontinued services, 30-day notice was given, and fees would be paid for the space up until November 7th. Eddie Scott wanted to keep the space but was discouraged from providing physical therapy in Point Roberts. Eddie had asked 2 Physical Therapists from Vancouver (green card holders) to come out as a contractor, but they weren't interested.

ECG Machine: A printer as well as computer for it has been ordered. Only part of it arrived but it isn't working properly. The District didn't go over the 2019 The cost is approximately \$3k to replace the EKG. Barb to send the invoice to Paulette.

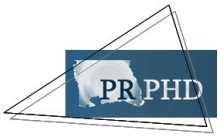
Motion to approve the purchase of a replacement ECG Machine. **Motion carried.**

Motion to approve the purchase of the spirometry provided it is under \$2k. **Motion carried.**

2020 Draft Budget: Items to be considered for the budget include Ultrasound, Portable X-Ray machine or at least bank the money so that we don't lose it.

Date for Special Meeting: To finalize and approve the 2020 Budget. 2 Resolutions to be completed & submitted to the county before the end of November: Approval of the Budget and Increase of Levy Percentage. Scheduled November 23rd @ noon in the Library.

Annual PRPHD/Clinic Appreciation Dinner: Barb to send an email out to everyone



Other:

N/A

Next Meeting:

Special Meeting: Saturday November 23rd, 2019 @ 12 pm

Regular Meeting: Tuesday December 10th, 2019 @ 7 pm

Adjournment:

Meeting was adjourned at 8:40 p.m.

Signatures:

Stephen Falk

Kandace Harper

Richard Dennis

Farrah Carsten