

**November 23, 2019**

**Call to Order:**

The meeting was called to order at 12:00 p.m. by Kandace Harper, Commissioner

**Attending:**

Commissioners: Kandace Harper, Stephen Falk, Richard Dennis  
Superintendent: Barbara Wayland  
Financial Advisor: Paulette Ladner  
Recording Secretary: Farrah Carsten

**Business:**

**Financial Report**

Richard asked how the Current Year Tax Revenue figures on the Budget for 2020 were determined. Barb explained that the numbers came from a formula supplied by the County Auditor, based on assessed values and the tax rate.

Then Richard noted we have a separate line item for amounts paid late, shown in the budget as "Previous Year Tax Revenue," and asked whether there should be a reduction to Current Year Tax Revenue for 2020 because of the likelihood that some of the 2020 taxes will be paid in 2021. Barb explained that the line item for Current Year Tax Revenue assumes full collection of all taxes due for 2020, and that is consistent with previous county audits of Hospital District budgets.

**Superintendent's Report:**

**Budget 2020:**

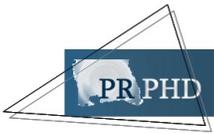
**#4425 Medicaid Transformation** Project for \$1,500 is for a grant to help small hospital districts to meet expenses on a Medicaid transformation project (software for EMR's). We didn't know about it, but we received it in 2 payments (\$1k & \$500). This won't be budgeted this year.

**The contingency fund** is a back up fund that can be used at the end of the year towards equipment. Either we use it or lose it but it can also be carried forward. This is not county money, it belongs to the district.

**Reserve account** – We had requests and donations of approximately \$130k to spend on the clinic remodel but projected cost would put us in the red. Some of the money was used for other areas within the clinic. Reserve account is currently @ \$162k as a capital improvements fund.

**Expenses:**

#5020 - 2 years \$16k/month for SuperTrack  
#5410 & #5650 – Secretarial & Commissioner wages  
#5611 - Audit rates raised by the state  
Courier & postage costs due to meeting dates  
Rent – paid annually from May through April



- #5785 – Clinic Equipment & 6k ECG \* Spirometer
- #5750 - Elections Expense – fees for ballots & levies
- #5740 – Misc – Dragon subscription, receipt for requests for repayments,
- #5620 - Recognition dinner

Telemedicine Costs – send in a written request for grants to expand services for the hardware.

Facility maintenance – not needed in the near future, structurally the fire department covers it but capital money is set aside for changes

Repair & Maintenance – includes current items in the clinic, i.e. tirm chair, hole in the wall

**Presentation of Resolution 2019-02 Approval of Percentage of Levy Increase**

Motion: To approve Resolution 2019-02 favoring the 1 percent levy increase as presented. Motion carried.

**Presentation of Resolution 2019-03 Approval of District Budget 2020**

Motion: To approve Resolution 2019-03 approving the 2020 budget as presented. **Motion carried.**

**Next Meeting:**

Regular Meeting: Tuesday December 10<sup>th</sup>, 2019 @ 7 pm

**Adjournment:**

Meeting was adjourned at 12:55 p.m.

**Signatures:**

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Stephen Falk

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Kandace Harper

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Richard Dennis

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Farrah Carsten