

Meeting Minutes
Wednesday January 8, 2025

Call to Order and Roll Call:

The meeting was called to order by Commissioner, Stephen Falk at 7:00 pm

Commissioners: Stephen Falk, Sara Oggel, Noel Newbolt
Staff Present: Superintendent: Barbara Wayland
Financial Advisor: Paulette Ladner
Recording Secretary: Farrah Carsten

Guests/Public Present: Alexandra Willey, Pat Grubb – APB, Kandace Harper, Javid Nouripour, Shannon (Tomsen) Riley, Rhiannon Allen, Allison Calder, Dee Gough, Yeagers, Donna Prudhomme, Virginia Lester, Trent Viant

Public Comment: None at this time

Approval of Prior Minutes:

Approval of minutes from previous PRPHD Regular Meeting (December 11, 2024) and two Special Meetings (these were executive sessions except for the opening and closing on December 13 & 14, 2024).

Motion: To approve minutes as presented. Motion carried.

Financial Report:

Paulette Ladner presented the financial report. Current month payables \$17,123.34 / Payroll is \$4,355. There are no items to be noted.

Bills presented for approval as follows:

- 12/01/24 – SuperTrack Urgent Care PLLC = \$16,000
12/11/24 – Point Roberts Bookkeeping = \$850
12/02/24 – Whatcom County Fire Distr. #5 = \$153.81
12/01/24 – Whidbey Telecom = \$93.21
12/03/24 – Bellingham Business Machine = \$26.32

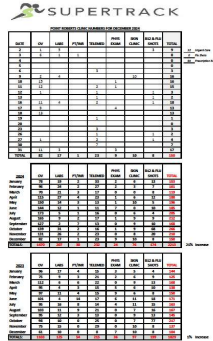
Payroll:

- Barb Wayland – Superintendent = \$1,914
Farrah Carsten – Secretary = \$552
Stephen Falk – Commissioner = \$483
Sara Oggel – Commissioner = \$483
Noel Newbolt – Commissioner = \$483
Deanna Perkins – Cleaner = \$440

*Barbara was paid for 66 hours when it should have been 60 hours.

Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

Clinic Medical Director Update:



The image shows the SUPERTRACK logo at the top, followed by three spreadsheets. The top spreadsheet is titled 'SUPERTRACK' and has columns for 'DATE', 'AMOUNT', 'ACCOUNT', 'POST', 'DEBIT', 'CREDIT', and 'TOTAL'. The middle and bottom spreadsheets are also titled 'SUPERTRACK' and have similar columns. The spreadsheets contain numerical data, with some cells highlighted in red.

Dr. Bozorgzadeh was not in attendance at this meeting, Alex was unable to provide an update.

Superintendent's Report:

Barbara took the time to say how much she has enjoyed working with the commissioners and how much good has been brought to the community.

Other:

- **Chair & Vice Chair selection:**

Stephen Falk – Chair
Sara Oggel – Vice Chair

Stephen informed everyone that the ZOOM meeting will be muted as they go into an approximate 20-minute executive session to discuss the applicants interviewed last month, then afterwards returning to the public session.

Executive session start time 7:10 pm

Executive session end time 7:30 pm

Stephen said they had 5 good candidates apply for the Superintendent position and which was rewarding to see because they had no idea who be interested. Although every candidate brought something to the table, there was one person that caught their attention. Stephen made a motion to have Javid Nouripour serve as the Superintendent for the Hospital District. Sara and Noel were in favor for the motion. Stephen added that there would be a six-month probationary period to see how thigs are going. Stephen proposed the hourly wage to be \$29.00 an hour. Sara and Noel were in favor. Barbara will orient Javid on his duties in this role and Stephen mentioned that Paulette will have the forms he will need to fill out for payroll, etc.

Motion: To have Javid Nouripour serve as the Superintendent for the Point Roberts Public Hospital District. **Motion carried.**

Motion: To have Javid Nouripour hourly wage begin at \$29.00 per hour. **Motion carried.**

Next Regular Meeting: Wednesday February 12th, 2025 @ 7:00 pm in person at the Community Center and via ZOOM

Meeting adjourned: 7:37 p.m.

Minutes approved verbally at the following month's meeting:

**Noel Newbolt, Commissioner 1
Stephen Falk, Commissioner 2
Sara Oggel, Commissioner 3**