

Minutes

Point Roberts Public Hospital District

Wednesday December 8, 2021

Call to Order:

The meeting was called to order at 7:00 p.m. by Stephen Falk, Commissioner (via Zoom)

Attending:

Commissioners: Kandace Harper, Stephen Falk, Richard Dennis
Superintendent: Barbara Wayland
Financial Advisor: Paulette Ladner
Recording Secretary: Farrah Carsten

Introduction of Guests:

Dr. Sean Bozorgzad, Alexandra Wiley, Virginia Lester, Sara Oggel, Patrick Grubb – APB, Bill Zidel, Elisabeth Mason

Public Comment: (None currently)

Approval of Prior Minutes:

Approval of minutes from previous PRPHD Regular Meeting (November 10, 2021) and PRPHD Special Meeting (November 12, 2021).

Motion: Motion: To approve minutes as presented. **Motion carried.**

Financial Report:

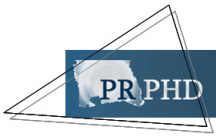
Financial Report:

Paulette Ladner presented the financial report. Current month payables \$17,999.74. Payroll is \$3,455.00. There are 3 items to note: Payment to AWPHD 2022 Core Dues = \$1,250.00, reimbursement to Barbara Wayland for Christmas gifts purchased at Auntie Pam's = \$49.96, reimbursement to Point Roberts Bookkeeping Service for priority mail sent to CNA & Whatcom County, Jeremy Kerns for W9 & Vendor request for CNA = \$17.40 (\$8.70 each).

Bills presented for approval as follows:

Bills paid:

12/01/21 – SuperTrack Urgent Care PLLC = \$16,000
11/30/21 – Point Roberts Bookkeeping = \$315
11/30/21 – Point Roberts Bookkeeping - reimbursement = \$17.40
12/01/21 – Bellingham Business Machine = \$33.61
12/01/21 – Whidbey Telecom = \$47.97
12/01/21 – Whatcom County FD #5 = \$235.80
12/01/21 – Barbara Wayland – reimbursement = \$49.96
12/06/21 – Point Roberts Press = \$50
12/06/21 – AWPHD – 2022 core dues = \$1,250



Payroll as follows:

- Heather Dixon – Cleaner = \$560
- Barb Wayland – Superintendent = \$2,001
- Farrah Carsten – Secretary = \$552
- Kandace Harper – Commissioner = \$114
- Stephen Falk – Commissioner = \$114
- Richard Dennis – Commissioner = \$114

Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

**Clinic Medical
Director Update:**



POINT ROBERTS CLINIC NUMBERS FOR NOVEMBER 2021

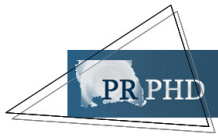
DATE	OV	LABS	PT/INR	TELEMED	PHYS EXAM	SKIN CLINIC	FLU CLINIC	B12 SHOTS	TOTAL
1	2	3		6					11
2	5	3					25	2	35
4	6	1		2		4			13
8	2	2	2	1					7
9	10	3	1	2			12	2	30
11	12		1				2		15
15	1			1					2
16	3			2				2	7
18	8	1							9
20	4	3	1	7					15
23	2			1			8	2	13
29	7		1	4					12
30	9		2	3			2	1	17
TOTAL	71	16	8	29	0	4	49	9	186

	OV	LABS	PT/INR	TELEMED	PHYS EXAM	SKIN CLINIC	TOTAL
2020							
November	64	26	9	4	16		119
December	74	21	11	2	8	10	126
2021							
January	79	11	7	2	3	7	109
February	74	31	8		3	4	120
March	93	11	5	4	7	11	133
April	68	10	5	3	1	10	97
May	94	29	6	2	4	6	141
June	105	33	10		9	14	171
July	92	12	3			9	116
August	118	23	6	14	1		162
September	82	21	6	34			143
October	87	21	11	14		6	139

Clinic Patient Numbers: November's numbers from 2020 were added for comparison. Last year the numbers were 119 and this year the clinic visits are 186.

Telemedicine numbers also increased. Covid has impacted telemedicine positively by moving the general population in that direction. When the roads were closed due to the floods, Dr. Bozorgzad was able to attend to patients via telemedicine. Richard would like to see continued advertisement for the telemedicine service.

Fiber Optics: Due to the pandemic and restrictions, this process has been slowed down from getting it done per Barbara.



Clinic Update: The onboarding of Dr. Kelly Evans and Piia Shokair has been successfully completed. When the flooding on I-5 between Bellingham and Point Roberts occurred, there were some problems for providers getting to the clinic, but Shivé and Virginia were there as back up.

The free antibiotics program has been successful. Residents have been very happy with not having to drive across two borders to receive medications at a pharmacy. Patients are given a full course of treatment by the provider in a sealed container, with specific instructions written for the patient's use. Some of the antibiotics on hand are Zithromax, Macrobid, Amoxicillin, and Sulfamethoxazole. Dr. Bozorgzad has asked the team to compile the list of the antibiotics being offered so patients can be informed as they come into the clinic.

The next service enhancement project will be an expansion to lab services. Over the next 2-3 months Dr. Bozorgzad will provide a presentation. The goal is draw more labs at the Point Roberts clinic rather than having patients drive to Bellingham or Ferndale. SuperTrack is currently working on the logistics for that program.

Elisabeth Mason suggested printing a three-fold pamphlet or a flyer listing all the services the clinic offers. Stephen mentioned having this on the clinic's website as well as promoting it via PAWS and Nextdoor.

Flu Vaccinations: We have had 2 flu vaccine clinics since the last meeting and will be ordering a second batch of vaccines to administer to patients at the clinic.

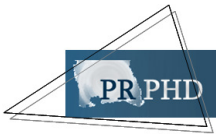
Children's Covid Vaccinations: Chwynyn has been overseeing this and is doing a great job contacting families and getting everything set up. Two vaccination clinics has been held for school aged children using the approved Pfizer vaccine.

Chief Carleton reported two positive cases of Covid 2 weeks ago. Protocols were followed and it was reported to the County Health Department. Dr. Bozorgzad has been following up with the patients.

Clinic staff appreciation baskets: Barbara and Kandace are working on the baskets and will be delivering them.

CNA Insurance Reinstatement Letter: Stephen signed a letter declaring that there weren't any pending claims filed. CNA has reinstated the insurance policy. Barbara hasn't heard back from Jeremy Kerns regarding the funds that were misdirected but will inform everyone when she receives an update.

Superintendent's Report:



Sara Oggel election confirmation/oath of office: Sara Oggel received the Oath of Office and it will sign it in the presence of a Notary as required by the County. She begins her term January 1, 2022.

Discussion of change of pointrobertsclinic.com web platform to WIX: The domain is owned by the hospital district, but the WordPress platform was originally set up by some unknown organization in Bellingham. It appears to be an orphan site now and the secretary can't update or manage the site anymore due to login issues. The secretary provided a cost analysis of what it could take to transfer the domain over to the WIX platform and why it should happen.

Motion: Motion: To authorize the transfer and redesign of the Hospital District website to WIX, starting at the lowest monthly fee offered. **Motion carried.**

Clinic cleaner coverage: Heather Dixon is taking some time off and coverage will be needed for the clinic cleaning. AmandaLyn is away, Shiv  is not available. Richard will send Barbara the name of someone he knows that may be able to fill in, otherwise an advertisement may need to be placed.

Other:

- Kandace Harper has served as Commissioner for 6 and 1/2 years. The Hospital District thanked her for the service and congratulated her on retirement.

Next Regular Meeting: Wednesday January 12th, 2022 @ 7:00 pm via ZOOM

Meeting adjourned: 7:44 p.m.

Minutes approved verbally at the following month's ZOOM meeting

Stephen Falk

Kandace Harper

Richard Dennis

Farrah Carsten